

PERSONAL INFORMATION



Reski Hasan

6, Jalan Mesjid Raya Almukhlisin Jorong II Pasar Rao, Kecamatan Rao, Kabupaten Pasaman, 23353, Indonesia

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Skype reskihasan

Male | 30/09/1983 | Indonesia

STUDIES APPLIED FOR

Master Degree Scholarship (IMRD programme)

WORK EXPERIENCE

July 2004 - Present
(13 years 6 months)

Volunteer Staff, Volunteer Teacher (English and Computer)

SMPN 1 RAO, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia

RESPONSIBILITIES:

- Teaching English (conversation skills, reading comprehension, preparing students for English exams).
- Teaching Computer (Hardware, Microsoft Office, and Internet).
- Manage and assist student's extracurricular activities (Scout, Literature, and Theatre).
- Manage and assist national students Internship at the school.
- Coordinator of foreigner Volunteer English Teachers (handle all administration needed before and after their volunteering, and handle their accommodation during their volunteering period).

Sector Education

January 2004 - June 2004
(5 months)

Operator Production

PT. HARAPAN SRIJAYA (Sub-com of SHIMANO BATAM) | Kepulauan Riau, Indonesia

RESPONSIBILITIES:

To control the production of good quality products/services along with managing time to ensure the products are finished before the deadline.

Sector Manufacture

October 2015 – Present (February 2016)

Manager

KANTIN WAX, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia

- Dealing with customers
- Supervising staffs and managing their work
- Preparing strategies and initiatives for the Business
- Managing the finance
- Developing and executing daily plans

Sector Food Business

EDUCATION AND TRAINING

February 2003 – July 2003

Vocational Qualification

LEMBAGA PENDIDIKAN QUANTUM

- Microsoft Office™ tools
- Chinese
- Japanese
- English

December 2005

Qualification of expertise

SMPN 1 RAO, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia

- Class Action Research

- September 2006 **Qualification of expertise**
SMPN 1 RAO, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia
 - assessment techniques
- November 2006 **Qualification of expertise**
SMPN 1 RAO, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia
 - presentation system
- November 2006 **Qualification of expertise**
SMPN 1 RAO, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia
 - curriculum development
- January 2007 **Qualification of expertise**
SMPN 1 RAO, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia
 - Content standard and passing standard of national curriculum
- January 2007 **Qualification of expertise**
SMPN 1 RAO, Jalan Kampung Jawa Rao Kecamatan Rao, Kabupaten Pasaman, West Sumatra, 26353 Indonesia
 - Professionalism of teachers towards national education standards
- 27 – 29 April 2007 **Qualification of expertise**
Kwartir Cabang 0308 Gerakan Pramuka Kabupaten Pasaman
 - scouting education
- Januari 2008 – August 2013 **Bachelor Degree**
UNIVERSITAS TERBUKA INDONESIA
 - English Education
- 05 – 09 June 2014 **Qualification of expertise**
Kementrian Pendidikan dan Kebudayaan
Badan Pengembangan Sumberdaya Manusia Pendidikan dan Kebudayaan dan Penjamin Mutu Pendidikan
 - organizing and implementation of the national curriculum

PERSONAL SKILLS

Mother tongue(s) Bahasa Indonesia

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Spanish	A1	A1	A1	A1	A1
Chinese	A1	A1	A1	A1	A1
Japanese	A1	A1	A1	A1	A1

Communication skills

- good communication skills gained through my experience as a volunteer teacher
- excellent contact skills with children gained through my experience as a preceptor in student's extra-curricular activities

Organisational / managerial skills

- Managerial (currently responsible for a food business)
- leadership (currently responsible for student's extra-curricular activities)

related skills

- good command of learning strategies
- good command of instructional Media

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user

Integrated Skills Education Institutions "Quantum"

- good command of office suite (word processor, spread sheet, presentation software)

Other skills

Agriculture (Planting and growing Vegetables).

ADDITIONAL INFORMATION

Publications

Poetry anthology of Rao Nusantara, Altacom Publisher, Malaysia, 2009

Certifications

Parenting Skill, The Motivation Teacher, Target teachers in implementation of the national curriculum